




... in the Bronx
... in Brooklyn
... in Manhattan
... in Queens
... in Staten Island

At this special one-day event, you can:

- **File your taxes for FREE.** Annual income of \$54,000 or less in 2018. No appointment necessary.
 Knowledgeable IRS certified VITA/TCE volunteer preparers help you complete an accurate tax return.
- **Get a FREE screening for local, state, and federal health and human service benefits to find out if you are eligible.**

Also offered:

- **Fun Kids Activities and Resource Fair**

TIME: Starting at 10 a.m.

Tax Filing:


10 a.m.–4 p.m. (Brooklyn, Manhattan, Staten Island) **Last client at 3 p.m.**

10 a.m.–6 p.m. (Bronx, Queens) **Last client at 5 p.m.**

Resource Fair: 10 a.m.–1 p.m. (all locations)

DATE: Saturday, February 9, 2019

PLACE: **Bronx Early College Academy** 250 East 164th Street, Bronx, NY 10456
I.S. 96 Seth Low School 99 Avenue P, Brooklyn, NY 11204
Flushing High School 35-01 Union Street, Flushing, NY 11354
P.S. 46 Arthur Tappan School 2987 Frederick Douglass Blvd., New York, NY 10039
P.S. 57 Hubert H. Humphrey School 140 Palma Drive, Staten Island, NY 10304

» **SEE BACK** for a checklist of tax documents to bring to the site.  All sites are wheelchair accessible.

Can't make the event? For information about NYC Free Tax Prep:

Visit nyc.gov/taxprep or call **311** and ask for tax preparation assistance.

Text **Taxes** to **42033** to get updates. (Message and data rates may apply. Check with your service provider.)

   @NYCDCA | #FreeTaxPrep

NYC

Bill de Blasio
Mayor

**Consumer
Affairs**

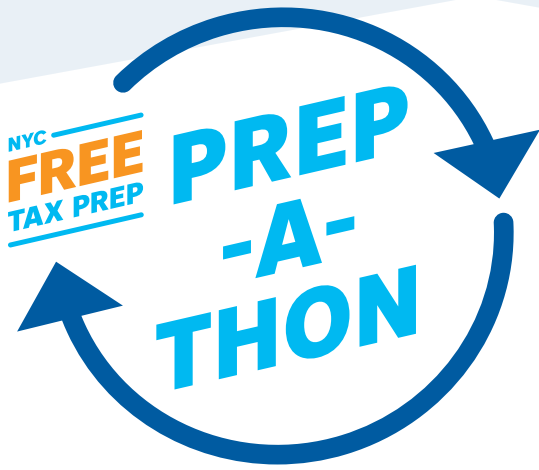
Lorelei Salas
Commissioner

**Department of
Education**

Richard A. Carranza
Chancellor

new york city
**COMMUNITY
SCHOOLS**

NYC
**FREE
TAX PREP**



WHAT YOU NEED TO FILE



Identification

- Government-issued photo ID (includes IDNYC)
- Social Security or Individual Taxpayer Identification Numbers (ITIN) and birth dates for you, your spouse, and your dependents



Proof of Income

- Forms W-2, 1098, 1099, or income and expense records if you are self-employed

Forms may include:

- Form W-2 (wages from each job)
- Form 1099-INT (interest)
- Form 1099-DIV (dividends)
- Form 1099-R (retirement plans)
- Form W-2G (gambling winnings)
- Form 1099-G (unemployment)
- Form SSA-1099 (Social Security benefits)
- Form 1099-MISC (miscellaneous income)
- Form 1099-K (deposits and earnings)
- Form 1099-B (sale of stock)
- Form 1098-T (scholarships and grants)
- Form 1099-C (cancellation of debt)
- Form 1098-T (tuition payments to attend a university or technical college)
- Form 1098-E (interest paid on student loans)

Other income documentation if you are self-employed may include:

- Log books showing income received and clients served
Raw estimates are not acceptable.
- Copies of bank statements



Other

- Documentation of business expenses if you are self-employed, including:
 - Paid invoices
 - Remitted checks
 - Credit card charges
 - Information about any home office*Raw estimates are not acceptable.*
- Filed Forms 1040-ES (federal) and IT-2105 (New York State) showing estimated tax payments for 2018 if you are self-employed
- Copy of 2017 federal and State tax returns (if available)

To file online: You must have your 2017 Adjusted Gross Income (AGI) or Self-Select PIN Number.

If you cannot find this information on the return or do not have your 2017 tax return, call the Internal Revenue Service (IRS) at 1-800-908-9946 or visit irs.gov and search "Get Transcript" to request a Tax Return Transcript.

- Proof of health insurance coverage (Forms 1095-A, 1095-B, or 1095-C) or Health Insurance Exemption Certificate (if applicable) for you, your spouse, and your dependents
- Payment records for child care, including the provider's name, address, and Employer Identification Number, Taxpayer Identification Number, or Social Security number
- Records of cash and non-cash charitable contributions



Banking Information

- Bank account and routing numbers for direct deposit of your refund

Need to open a bank account?

Visit nyc.gov/safestart to find out how you can open an NYC SafeStart Account. The NYC SafeStart Account has no overdraft fees and no monthly fees if you maintain a minimum balance of \$25 or even less depending on the financial institution.

- NY 529 account, routing, and plan numbers to directly deposit all or part of your State refund into a college savings account

Did you know you now can split your NYS refund and directly deposit all or part of it into a 529 College Savings account? There's no minimum balance needed to open an account. Visit nysaves.org or call 1-877-NYSAVES (1-877-697-2837) to learn more and to create an account.

If you are filing a joint return, both spouses must be present.