



The City of New York

Financial Information Services Agency

Office of Payroll Administration

Neil Matthew
Executive Director

December 23rd, 2019

Dear ⁴!

As you are aware, there were calculation errors in the recent back pay payments made to employees in the title of Administrative Manager (non-Managerial) pursuant to the settlement in *CWA 1180 v. City of New York*. These errors necessitated a reversal of the initial direct deposit payments and the issuance of new, paper checks. We apologize for this error, and are writing to provide you with information about what occurred.

With the goal of ensuring payment by December 23rd, the Office of Payroll Administration (OPA) programmed amounts due each employee to be paid on December 13th. The payments included deductions for attorneys' fees and withholding taxes. That morning, however, OPA identified errors that resulted in incorrect payment amounts. The next morning OPA sent direct deposit payments and also reversed the same payments. The payments were made to eligible employees who are normally paid via direct deposit, leading to both a deposit and a corresponding debit in eligible employees' bank accounts on the same day.

On Monday, December 16th, paper checks were available in the correct amount to all eligible employees and distributed via the employing agency. The checks issued on December 16th were accurate and consistent with the Court settlement. Again, this error applies ONLY to back pay payments; NOT to any other payments you are entitled to, such as retroactive pay under the recently established pay levels.

Once again, we apologize for the error and the confusion it caused. If you have any questions, please contact Bryan Ahn at Bahn@fisa-opa.nyc.gov.

Sincerely,

Neil Matthew